



## ECZEMA SOCIETY OF CANADA

### ECZEMA RESEARCH & EDUCATIONAL PROJECTS GRANT PROGRAM APPLICATION

#### Eligibility

Academic researchers (other than academic research supported by commercial entities) are eligible to apply for an ESC research grant.

ESC Board Members are not eligible to apply for a grant during their tenure as Board Members, nor may they directly support an application (e.g. such as a providing a letter of recommendation for an applicant) during their tenure as Board members.

#### Application Details

Application and all supporting documents must be received at the ESC office no later than September 1<sup>st</sup> 2019.

Please submit applications and any supporting documents via email to: [director@eczemahelp.ca](mailto:director@eczemahelp.ca) or by postal mail to: **Eczema Society of Canada, 411 The Queensway South, PO Box 25009, Keswick, Ontario L4P 4C2, Canada.**

#### Introduction

Eczema Society of Canada (ESC) is currently soliciting applications for innovative and focused **eczema research or educational projects**. The focus should be the improvement of care and quality of life for eczema sufferers. Specific areas of focus may include, but are not limited to, atopic dermatitis, hand eczema, and contact dermatitis.

Research and educational project proposals will be considered on scientific merit and impact on the lives of Canadian eczema sufferers, and must be in accordance with the ESC mission and ESC Clinical Research Trials Guidelines.

#### Review Process

All **Eczema Research & Educational Project Grant Program** applications will be reviewed on a competitive basis by the **ESC Research & Educational Project Grant Program Review Committee** and awarded and announced by the ESC. Recipients will be notified by email as soon as possible after the selections have been made. The name and institution of the grant applicants are redacted for the purposes of objectivity and anonymity during the review process. The identity and institution of referees are however disclosed to reviewers.

## **Payment of Funds**

All ESC Research Grant Program funds are paid directly to the institutional fiscal officer as indicated in the application. All funds are to be used only for the recipient and project for which the application was made. Surplus funds are to be returned to ESC once the research project is complete. All grants represent a single, one-time grant, and award amounts may range up to \$25,000.

## **APPLICATION REQUIREMENTS**

### **8 Step Process:**

#### **(1) PROPOSAL SUMMARY (300 word maximum)**

Provide a brief description of the goals, merits, and relevance of the proposed research or educational project. Include sufficient detail for evaluation. This description may be used on ESC's website, communications, social media, and media releases and should provide detail about your proposal and its contribution to improving the lives of people living with eczema.

#### **(2) PROPOSAL DESCRIPTION FOR EVALUATION (1500 work maximum)**

Provide a detailed description of your proposal for review by the ESC Research & Educational Project Grant Program Review Committee, using the format below:

- (a) Goals: What are your specific aims? What is your hypothesis?**
- (b) Significance: What is the significance and relevance of your project to the eczema landscape?**
- (c) Preliminary Studies: What has already been done in this area? (cite all relevant literature and references)**
- (d) Methods: How are you going to accomplish your research or educational project? Describe procedures and data analysis in detail.**

#### **(3) ESC RESEARCH & EDUCATIONAL PROJECT GRANT PROGRAM APPLICATION FORM**

Complete the Application form, and include a budget attachment.

#### **(4) BIOGRAPHY**

Provide a professional biography between 200 and 400 words.

#### **(5) INSTITUTIONAL DATA FORM**

Submit the completed and signed form.

#### **(6) LETTER OF RECOMMENDATION**

Submit a letter of recommendation from your immediate supervisor.

#### **(7) RESEARCH GRANT PROGRAM AGREEMENT FORM**

Submit the signed document.

#### **(8) RESEARCH ETHICS BOARD APPROVAL FORM**

Submit the final form and/or approval from the Research Ethics Board, if applicable and / or appropriate to your application

**ESC RESEARCH GRANT PROGRAM AGREEMENT 2019**

I hereby certify that the statements in this application are true, correct, and complete to the best of my knowledge. If awarded any grant by ESC, the undersigned hereby agrees to provide the following written reports to ESC: (i) A midway progress report, (ii) a final research report. These reports should be scientific in nature and should each include a brief summary of the report in layman' terms for the use of ESC communications to eczema sufferers and the general population. The undersigned acknowledges this ESC grant is to be used for the express purpose as indicated in the application budget as supplied to ESC by the applicant. The undersigned agrees that in the event the research project is completed under the budgeted amount (less than the total amount of the grant award), any unused funds remain the sole property of and must be reimbursed to ESC. A final budget summary, with complete accounting, must accompany the final report.

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of Applicant

\_\_\_\_\_

Print/Type Name

**ESC RESEARCH & EDUCATIONAL PROJECT GRANT PROGRAM**  
**Certification**

This agreement must be completed and filed with Eczema Society of Canada (ESC) prior to receipt of ESC Research Grant Program grant funding.

I/We certify: (initial each item)

\_\_\_\_\_ Focus groups and/or events will not interfere with or compete with ESC events.

\_\_\_\_\_ Patients who respond to any surveys will have their personal information kept confidential.

\_\_\_\_\_ Product/medication involved in the research project outlined below is regulated by Health Canada.

\_\_\_\_\_ Developer or manufacturer of the drug to be studied supports the research study.

I/We agree to release the ESC from any and all litigation that may occur with regard to the research study.

The project is described as follows:

Name/Title of the Principal Investigator

(Print): \_\_\_\_\_

(Signature): \_\_\_\_\_

Name of the Study/Sponsor \_\_\_\_\_

Name/Title of person completing this form: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_

Fax: ( ) \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Date when patient recruitment will no longer be necessary: \_\_\_\_\_

## COMPLETED FORMS AND DOCUMENTS CHECKLIST

**Proposal Summary**

**Proposal Description for Evaluation**

ESC Research & Educational Project Grant Program **Application Form** (see form provided; provide a budget attachment)

**Biography** (Provide a professional biography between 200 and 400 words)

Signed **Institutional Data Form**

**Letter of Recommendation** (from your immediate supervisor)

Signed **Agreement** (see agreement provided)

Signed and completed **Certification** (see form provided)

Include **Research Ethics Board Approval Form** (if appropriate and/or applicable)



**Eczema Society of Canada**  
**ESC Clinical Research Trials Guidelines**  
2015-2019

Preamble

Clinical research trials are an essential part of finding new therapies for medical conditions, including eczema.

Pharmaceutical and medical device companies conduct clinical research trials to collect data related to the efficacy and safety of new treatments. Many therapies make it to the laboratory phase of testing, but very few pass the early development phase to reach human testing. Testing on actual patients suffering with the disease is a crucial part of the process and an extremely expensive undertaking. Due to potential health risks to subjects, human research studies are highly regulated by Health Canada in an effort to keep Canadians safe.

Recruiting patients for clinical research trials is essential to the development of new therapies, but can be challenging for researchers.

Eczema Society of Canada (ESC) supports ongoing research activities in Canada, including the clinical research trial process. In order to best serve Canadians living with eczema, ESC has adopted the following guidelines to govern our role in identifying clinical research trials relevant to the Canadian population:

1. ESC does not conduct clinical research trials.
2. ESC does not endorse clinical research trials.
3. ESC does not recruit participants for clinical research trials.
4. ESC may, from time to time, provide partial or full funding to eczema related clinical research trials as determined by the ESC Board of Directors through the ESC Research Grant Program. All support of clinical research trials will be in accordance with the ESC Mission and ESC Clinical Research Trials Guideline Statement, as well as the human and financial resources available to ESC.
5. ESC shall make a reasonable effort to identify clinical research trials related to eczema to its constituents through its own initiative or at the request of sponsors and investigators.
6. Communications issued by ESC related to available clinical research trials are to be accompanied by ESC's Clinical Research Trials Guideline Statement:

## ***Eczema Society of Canada's Clinical Trials Guideline Statement***

*Eczema Society of Canada (ESC) is a registered Canadian charity dedicated to improving the lives of Canadians living with eczema, by providing support, education, raising awareness, and supporting ongoing research activities. ESC does not provide specific medical advice and recommends patients consult a qualified physician for diagnosis, treatment, and ongoing consultation.*

*Part of ESC's mandate is to inform Canadians of clinical research trials. This information on clinical research trials here in Canada may be of interest to you, either for general information on the state of eczema research in Canada, or for potential participation. ESC neither conducts clinical trials, nor recruits participants for clinical trials. Clinical trials in Canada are conducted in accordance with Health Canada regulations. Study protocols are not monitored or reviewed by ESC.*

*Although identifying clinical research trials in eczema is part of our services, this should not be construed as an endorsement of specific trials. Therefore, ESC cannot be held responsible for any events or incidents that may occur in connection with ESC publishing and/or notifying the public of available studies. Questions related to studies should be addressed directly to the study sponsor. ESC may be reimbursed by study sponsors for costs incurred related to notifying subscribers and the general population about clinical trial availability in Canada.*

*ESC adheres strictly to our privacy policy, and does not release your contact information to any outside individuals, companies, charities, or organizations. Your privacy and confidentiality are important to us.*

7. ESC may be reimbursed by clinical research trial sponsors or investigators for costs incurred related to notifying subscribers about clinical trial availability in Canada.



**ECZEMA SOCIETY OF CANADA**

**RESEARCH & EDUCATIONAL PROJECT GRANT PROGRAM APPLICATION FORM**

**Date:**

**Title of Grant Proposal:**

**Minimum Grant Requested:**

**Maximum Grant Requested:**

**Research Start Date:**

**APPLICANT (MUST BE INVESTIGATOR)**

Name:

Title:

Position:

Current mailing address:

Telephone:

Email:

Citizenship and Visa Type (if applicable):

**CO-INVESTIGATOR(S)**

Name:

Title:

Position:

Current mailing address:

Telephone:

Email:

Citizenship and Visa Type (if applicable):

Name:

Title:

Position:

Current mailing address:

Telephone:

Email:

Citizenship and Visa Type (if applicable):

### **FINANCIAL SUPPORT: CURRENT AND PENDING**

List all sources (public and private) of financial support, current and pending, which support the research for which you are applying. Indicate specific dollar amounts and whether or not the financing is secured

Source:

Description:

Amount:

Years:

Secured: Y/N

Total:

Source:

Description:

Amount:

Years:

Secured: Y/N

Total:

Source:

Description:

Amount:

Years:

Secured: Y/N

Total:

Source:

Description:

Amount:

Total:

Secured: Y/N

Years:

### **BUDGET**

Provide an attached copy of your detailed budget. Include a summary of how funds will be allocated

**Please answer the following questions.**

1. Provide a breakdown of time spent on the research by each of the applicants, including the principal investigator and the co-investigators.
2. List all other projects, research and otherwise, on which you are currently working. What is the financial support for this work? What percentage of your effort are you spending on those projects?
3. Have you received any previous funding from ESC? Explain.
4. Has your previously funded work from ESC been published? Please list titles, publications and dates of publications.
5. Is your organization's human research protection program accredited? If yes, by which accrediting body? If no, does your organization plan to seek accreditation.

**ESC RESEARCH GRANT PROGRAM APPLICATION  
INSTITUTIONAL DATA**

***Complete with all required signatures and submit with completed application package.***

Name of Institution:  
Location:  
Sponsoring Department:  
Head of Sponsoring Dept.:  
Phone:  
Address:  
Email address:

Dean or Administrative Official:  
Title:  
Phone:  
Address:  
Email address:

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***COMPLETE AND ACCURATE INFORMATION IN THIS SECTION IS REQUIRED FOR PAYMENT OF GRANTS.***

Cheque should be made payable to: \_\_\_\_\_

**Fiscal Officer (to whom cheque should be mailed)**

Name:  
Title:  
Phone:  
Address:  
Email address:

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Fiscal Officer/Department (print name)

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Signature

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Project Director or Applicant (print name)

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Signature

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Department Head/Administrative Official (print name)

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Signature