ECZEMA SOCIETY OF CANADA

ECZEMA RESEARCH & EDUCATIONAL PROJECTS GRANT PROGRAM APPLICATION PACKAGE

Eligibility

Academic researchers based at an academic hospital or university (other than academic research supported by commercial entities) are eligible to apply for an Eczema Society of Canada (ESC) research grant.

Eligible projects should have the aim to improve the lives of Canadians living with eczema, should be educational in nature, and cannot be conducted for profit or to further commercial interests. The results must be for public benefit and must be disseminated. Research and projects which receive funding need to further the charitable objects of ESC.

ESC Board Members are not eligible to apply for a grant during their tenure as Board Members, nor may they directly support an application (e.g., such as providing a letter of recommendation for an applicant) during their tenure as Board members.

Application Details

Application and all supporting documents must be received at the ESC office no later than **September 1st, 2027.**

Please submit applications **as one single PDF document** via email to: **director@eczemahelp.ca**.

Introduction

ESC is currently soliciting applications for grants for innovative and focused **eczema research or educational** projects that are consistent with its charitable activities, which include promoting research efforts to gain more knowledge and find a cure for atopic eczema, providing support, information and education to atopic eczema sufferers and their families and enhancing public awareness and understanding about the chronic nature of atopic eczema and treatments**.** The focus of such projects should be consistent with these objects and include the improvement of care and quality of life for eczema sufferers. Specific areas of focus may include, but are not limited to, atopic dermatitis, hand eczema, and contact dermatitis.

Research and educational project proposals will be considered on scientific merit and impact on the lives of Canadian eczema sufferers and must be in accordance with the ESC objects, mission and ESC Clinical Research Trials Guidelines.

Review Process

All **Eczema Research & Educational Project Grant Program** applications will be reviewed on a competitive basis by the **ESC Research & Educational Project Grant Program Review Committee**. During the review process, the name and institution of the grant applicants are redacted for the purposes of objectivity and anonymity; the identity and institution of referees are however disclosed to reviewers.

Awards

ESC will award and announce grant recipients by email as soon as possible after the selections have been made by sending an award letter. The completed grant application, together with the award letter, the signed Acknowledgement and Certification and the signed Institutional Information forms will constitute the research funding agreement with ESC. The template award letter is found at the end of this application package.

Payment of Funds

All ESC Research Grant Program funds are paid directly to the institutional fiscal officer as indicated in the application. All funds are to be used only for the recipient and project for which the application was made. Surplus funds are to be returned to ESC once the research project is complete, or if the funds are not used, in whole or in part, for the project. All grants represent a single, one-time grant per project, and award amounts may range up to $25,000. Funds will be paid after receipt of the award letter is confirmed by reply signature.

Publication

If an award is granted, ESC may share publicly, on its website and in other materials and communications intended for eczema sufferers, the Funder's community and the public at large:

a. the name of the Institution receiving the grant award;
b. the names of the Principal Investigator and Co-Investigator(s) identified in the application;
c. the name of the Project, as set out in the completed application; and a brief summary of the Project.

APPLICATION REQUIREMENTS

The 6 documents below must be submitted as one complete PDF document, consisting of **not more than 19 pages in total.**

(1) GRANT APPLICATION FORM (6 PAGES) WITH ACKNOWLEDGMENT, CERTIFICATION, AND INSTITUTIONAL INFORMATION FORM.

Complete the application form, in its entirety, including the acknowledgement and certification form, and the institutional information form. Submit the entire completed 6-page application.

(2) PROPOSAL DESCRIPTION FOR EVALUATION (MAXIMUM 1500 WORDS/6 PAGES)

The applicant names and institutions are blinded. Please do not include applicant names or institutes in this description section or on any headers or footers.

Provide a detailed description of your proposal for review by the ESC Research & Educational Project Grant Program Review Committee, using the format below:

(a) Goals: What are your specific aims? What is your hypothesis?

(b) Significance: What is the significance and relevance of your project to the eczema landscape?

(c) Preliminary Studies: What has already been done in this area? (cite all relevant literature and references)

(d) Methods: How are you going to accomplish your research or educational project? Describe procedures and data analysis in detail.

(e) Timelines: Please include a timeframe for the Project, which includes a start and end date, and target dates for written midterm and final reports, and ongoing financial reporting to ESC.

(3) BUDGET (MAXIMUM 2 PAGES)

Provide a detailed budget of how the funds from the grant will be allocated and disbursed. Include the total project/program budget, and a list of other funding and the names of the funders who are contributing to the project. Indirect costs, such as institutional fees, must be disclosed in the budget.

(4) BIOGRAPHY (MAXIMUM 1 PAGE)

Provide a professional biography (400 word maximum).

(5) LETTER OF RECOMMENDATION (MAXIMUM 2 PAGES)

Submit one letter of recommendation from a supervisor, however not an applicant or co-applicant.

(6) RESEARCH ETHICS BOARD APPROVAL FORM (MAXIMUM 2 PAGES) (IF APPLICABLE)

Submit the final form and/or approval from the Research Ethics Board, if applicable.

ECZEMA SOCIETY OF CANADA

RESEARCH & EDUCATIONAL PROJECT GRANT PROGRAM APPLICATION FORM

Title of Grant Proposal:

Date of Application:

Minimum Grant Requested:

Maximum Grant Requested:

Research Start Date:

PRIMARY APPLICANT (MUST BE PRIMARY INVESTIGATOR)

Name:
Title:
Position:
Current mailing address:
Telephone:
Email:

SECONDARY APPLICANT(S)/CO-INVESTIGATOR(S) (OPTIONAL)

Name:
Title:
Position:
Current mailing address:
Telephone:
Email:

Name:
Title:
Position:
Current mailing address:
Telephone:
Email:

FINANCIAL SUPPORT: CURRENT AND PENDING

List all sources (public and private) of financial support, current and pending, which support the research for which you are applying. Indicate specific dollar amounts and whether or not the financing is secured. If additional space is required, attach an appendix to this document with all funding listed in one appendix, not longer than two pages.

Source:
Description:
Total Amount:
Years:
Secured: Y/N

Source:
Description:
Total Amount:
Years:
Secured: Y/N

Source:
Description:
Total Amount:
Years:
Secured: Y/N

BUDGET

Provide an attached copy of your detailed budget. Include a summary of how funds will be allocated, including any indirect costs. The entire budget submission should not exceed two pages.

Please answer the following questions:

1. Provide a breakdown of time spent on the research by each of the applicants, including the principal investigator and the co-investigators.

2. List all other projects, research and otherwise, on which you are currently working. What is the financial support for this work? What percentage of your effort are you spending on those projects?

3. Have you received any previous funding from ESC? Explain.

4. Has your previously funded work from ESC been published? Please list titles, publications, and dates of publications.

5. In one or two statements, please explain how the Project furthers one or more of the ESC charitable activities of:
    a. promoting research efforts to gain knowledge and find a cure for atopic eczema sufferers;
    b. providing support, information and education to atopic eczema sufferers and their families;
    c. enhancing public awareness and understanding about the chronic nature of atopic eczema and treatments.

ESC RESEARCH GRANT PROGRAM ACKNOWLEDGMENT AND CERTIFICATION

Please check each acknowledgement:

___The Project is based on a research subject that has educational value and the research proposal is capable of being attained through research.

___The Project will be undertaken so that it might reasonably lead to the discovery or improvement of knowledge.

___The Project will be conducted primarily for public benefit and not for self-interest of the investigators or the supporting institution identified in this application or for private commercial consumption.

___The results of the Project are intended to be made publicly available to others who might want to access them.

If awarded any grant by ESC, the undersigned hereby agrees:

1. to provide the following written reports to ESC: (i) A midway progress report, and (ii) a final research report. These reports should be scientific in nature and should each include a brief summary of the report in lay terms for the use of ESC communications to eczema sufferers and the general population and the undersigned hereby grant ESC a royalty-free license for such use. The final budget summary, with complete accounting, shall accompany the final report.
2. that any awarded ESC grant, will be provided to the institution named in the application to be used for the express purpose as indicated in the application as supplied to ESC by the applicant.
3. all research supported by the grant will be compliant with the institutional research ethics requirements governing the recipients.
4. if the Project is completed under the budgeted amount (less than the total amount of the grant award), or if the funds are not used for the Project, any unused funds are the sole property of and must be reimbursed to ESC.
5. the ESC name, logo, or any identifying marks belonging to ESC will not be used without the express written consent of ESC, including when referencing the application for or receipt of an ESC grant, and (ii) all that any events, communications, or programs, will not interfere or compete with ESC activities.

____ The undersigned agree to release the ESC from any and all litigation that may occur regarding the research project.

____The undersigned hereby certify that the statements in this application are true, correct, and complete to the best of my/our knowledge.

____ We acknowledge and agree that this signed acknowledgement and certification, together with any letter of award from ESC, the completed application and the signed institutional Information form will form the agreement governing this grant and agree to be so bound.

___ We further acknowledge and agree that if ESC does not grant the requested funds, there is no agreement between the undersigned and ESC.

Signature of Principal Investigator	Signature of Co-Investigator
Print/Type Name	Print/Type Name
Date	Date

ESC RESEARCH GRANT PROGRAM APPLICATION
INSTITUTIONAL INFORMATION

Complete with all required signatures and submit with completed application package.

If ESC awards the grant, this form will form part of the research funding agreement with ESC and the Institution will use the grant only for the Project for which the grant is awarded and for no other purpose.

Name of Institution:
Location:
Sponsoring Department:
Head of Sponsoring Dept.:
Phone:
Address:
Email address:

Dean or Administrative Official:
Title:
Phone:
Address:
Email address:

COMPLETE AND ACCURATE INFORMATION IN THIS SECTION IS REQUIRED FOR PAYMENT OF GRANTS.

Cheque should be made payable to: **Fiscal Officer (to whom cheque should be mailed)**

Name:
Title:

Phone:
Address:

Fiscal Officer/Department (print name)	Signature
Project Director or Applicant (print name)	Signature
Department Head (print name)	Signature

ESC RESEARCH GRANT PROGRAM APPLICATION
TEMPLATE AWARD LETTER

Month, day, year

ENTER RECIPIENT Institution's CONTACT INFORMATION AND REGISTERED CHARITY NUMBER

Dear [ENTER RECIPIENT INSITUTION AND INVESTIGATORS],

Eczema Society of Canada (ESC) is a registered Canadian charity that expends its resources in furtherance of its charitable purposes, which include promoting research efforts to gain more knowledge and find a cure for atopic eczema sufferers; provide support, information and education to atopic eczema sufferers and their families, and enhance public awareness and understanding about the chronic nature of atopic eczema and treatments.

In furtherance of its charitable purposes, Eczema Society of Canada (ESC) is pleased to provide a one-time grant in the amount of $00,000 CAD to ENTER INSTITUTION INFORMATION, to help fund the research project ENTER PROJECT NAME, to be conducted by ENTER INVESTIGATOR as described in the application, a copy of which is attached. ESC directs that these funds be used solely for the research as described in the application, as per the budget submitted in the application, and upon the terms and conditions set out therein, and for no other purpose.
The recipient agreed to terms for this funding by signing the ESC RESEARCH GRANT PROGRAM ACKNOWLEDGMENT AND CERTIFICATION on [insert date of signature]. The completed application package, the signed Acknowledgement and Certification, and the signed Institutional Information Form are attached to this letter and together with this award letter, form the agreement governing this grant.

Please find the grant cheque enclosed. Congratulations on your award. ESC looks forward to receiving brief summaries of the research progress and results, as described in the application, which ESC may share with its members and the public.